



Technology Integration Collaborative Committee

Agenda

Date: Tuesday, September 10, 2013

Technology Liaisons: Derek Lee, Mike Eno, Dave Benedetto, Wendy Root, Brenda Stribling, Marilyn Dent, Jodie Antoine, Eli Matson, Chris Kozura, Brewster Bartlett, Andy Collins, Linda Couture, Cheryl Page

Other Committee members: Suzanne Trice, Bev Lannan, Becky Fair, Lindsay Moran, Patrick O'Reilly

Agenda Items	Notes and Action Plan
<p>Intro Go over norms and calendar for the year – new committee, role of liaisons, upcoming sending town meeting, housekeeping (financial, duty, future plan, log), need to add fall mtg, ePortfolio (we are not discussing...just a mention),</p> <p>New Internet Policy – official name: Acceptable Use Policy for Digital and Electronic Media Communication for Students or Faculty/Staff</p> <p>Things to do by next meeting Oct 8</p> <ul style="list-style-type: none">o Meet with department chair about department goals - develop 2 or 3 things that the department will focus on this semester or yearo Go over new policy and gather/answer any questions with departmentso Gather information from department – what are the specific barriers in technology <p><i>How to do this? Email, survey, department mtg*</i></p> <p>Develop/brainstorm ideas for camps/workshops and create tentative timeline – workshop/camp chair - anyone interested in working directly with SMT to plan/organize/lead?</p> <p>Upcoming: Need for mid Oct mtg or mid Nov mtg? From Oct-Nov mtg – research ideas, present ideas/tools for 12/12/13 workshop and camp</p>	<p>See attached handwritten notes</p> <p>Request: photo form? Ask Glenn about how teachers can use pictures on website, what are the requirements with specific info – special education concerns? Update: spoke with Glenn, we will put out a Pinkertonall with process/policy shortly</p> <p>Decision: work on goals this semester and do camps next semester Update: we can plan on creating at least one, still working on money for 2nd...looks promising</p> <p>Decision: No need on 2nd mtg at this point because we are doing camps/workshops 2nd semester</p>

Welcome! New opportunity w/ this committee, new structure

Purpose - to create a (larger) collaborative group that will provide specific support / teaching role to depts and be "teacher leaders" in technology by providing workshops

Past - ePortfolio, last year redirection based on some administrative goals - committee and other

New direction - long term, create an infrastructure for future tech integrator (budgeted next yr)
- based on best practices for spreading / providing PD for technology

Norms - be on time, follow through, communicate
let everyone have a voice → there are always problems → focus on solution not the barriers

Calendar - Tuesday, pretty much 2nd of each month
* need to add one more Oct or Nov, 1 in spring

Role of Liasons

- be the link between admin, committee and teachers
- be the resource
- work w/ dept chair on goals
- be active in making decisions on PD we will provide for PA - present at 12/12/13 and/or workshop/camps
* ultimately would like 2

* Important - if you have a dept duty, you we absolutely need you to honest and on the up and up Big NO-NO
if not - someone will find out, be mad, complain/unfair
creates unhappiness, bad culture *not equitable
can't get pa for duty
- saying to all so that we all know the expectation and can stop any comments/rumors

We want to be seen as the absolute most positive way

\$400 Stipend - 2 per dept = \$200 each or 1 = \$400 April

Please understand this structure is important and I really want to see it succeed

*what we agreed
no \$ budget

Log - want you to know that I will go to bat for \$

My vision - really want to work hard, go at this strong and create strong support system for dept

worked w/ Bev
Mr
↓
We may not get \$ reward this yr but if we do it right - I can go to Mary

increase \$ for "real" position in future
↓
Great feedback from Deans/Mary def have her ear w/ technology and Bevs, Chris is on board w/ structure

↓
Setting ground work for Tech Integr.

Log - show what we have done - great thanks \$

Expert

- ePortfolio snapshot, gathered info last fall just FYI if anyone asks

Sending town

- Now will be evaluating what are other schools doing may ask liaisons to gather info what are people using

Questions * Now onto tasks... (all gmail acct)

New Internet Policy - copy for you, just FYI

1. talk w/ dept chair about few minutes @ dept mtg go over, any questions concerns? Dissect a little if needed

2. dept mtg or other → what are barriers? How do you want to get info to me?

* Go to Agenda

3. Set up time to discuss Google doc?

tech goals w/ dept chair

* see idea 1/2 sheet